



## CHANGE OF HOSPITAL CONTACT FORM

The following named individual will be responsible for communication with Ohio Department of Medicaid, or their contractual designee, KEPRO, regarding the hospital utilization review program. The following named person(s) will also be responsible for communicating information regarding the program to my organization's internal utilization/quality review Committee(s):

Organization Name: \_\_\_\_\_  
NPI: \_\_\_\_\_  
CEO Name: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
(No PO Boxes) \_\_\_\_\_

UR Contact (To receive 1st level denial letters and appeal decisions)

Name of Designee: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Medical Records Request Contact

Name of Designee: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Quality Concern Contact

Name of Designee: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Organization Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Please return form to:

Fax line: 844.262.8990

Email: [OHMedicaid@KEPRO.com](mailto:OHMedicaid@KEPRO.com)